

**Recruitment procedure for a Research Fellow under the research project Memória-DFCV
UNIDCOM/IADE Research Unit in Design and Communication - REF. FCT: UIDB/00711/2020**

Scholarship: Research Scholarship for an Undergraduate in Photography and Visual Culture

Reference: "BI1_MemoriaDFCV-UNIDCOM" IADE-EU Archive - Memory Project: Design, Photography and Visual Culture

Scientific Area: Arts

Announcement Summary: Competition is now open for the award of a Research Grant to an undergraduate, under the Project Archive IADE-EU – Memory Project: Design, Photography and Visual Culture, funded by national funds through FCT/MCTES (PIDDAC) associated with UNIDCOM/IADE's strategic plan, with reference UIDB/00711/2020.

Admissibility requirements: Candidates with an undergraduate degree are required. Candidates with experience in the scientific area of Photography and Visual Culture and/or Librarians, Archive and Documentation are valued. Good writing skills in English will also be valued.

Work Plan: the grantee should integrate his/her research into the project and will collaborate in the activities developed within it, namely:

Task 1 - Operational model - Preparation of scientific review, to establish standards to follow in the process of inventory and cataloguing of the materials and supports defined in this project. Designing the new database and file architecture; definition of the database and formats. Definition of archiving rules. Determining the conditions of file and archives access;

Task 2 - Inventory - Carrying out the documentary inventory of the two-dimensional and three-dimensional works and productions existing in IADE;

Task 3 - Scanning and photography - Scanning and obtaining photographic images of documentary elements to be included in the archive (drawings, photographs, art pieces, undigitized written works, three-dimensional models, etc.).

Task 4 - Presentation - Presentation of the results obtained. Definition of procedures for future acquisitions. Presentation of general access standards.

Applicable legislation and regulations: Law No. 40/2004, of August 18 (Statute of the Scientific Research Fellow), in the wording given to him by Decree-Law No. 123/2019, of August 28; FCT Research Scholarship Regulation, available in <https://www.fct.pt/apoios/bolsas/docs/RegulamentoBolsasFCT2019.pdf> and <https://dre.pt/application/file/a/127230968>

Workplace: The work will be carried out at UNIDCOM/IADE and its laboratories, European University. The activities will be developed under the scientific guidance of Dr. Ana Luísa Marques, Dr. Octavio Alcântara and Dr. Filipe Figueiredo.

Scholarship duration: The scholarship will last for 6 months. The scholarship contract may be renewed twice up to a maximum of 6 months per renewal. Following the procedure for the allocation of the candidates, if the final, duly approved, ordination list contains a number of approved candidates exceeding the two places to be occupied, an internal recruitment reserve can always be constituted, which shall be used within a maximum period of 18 months from the date of approval of the final ordination list.

Monthly maintenance allowance amount: The amount of the scholarship corresponds to €875.98, paid monthly and by bank transfer, according to the amounts awarded directly by FCT, I.P. in the country (<http://www.fct.pt/apoios/bolsas/valores>). To this amount is added to the voluntary social insurance, if the applicant so chooses.

Selection methods: The selection of the candidate will be made based on the curriculum evaluation (CA, 80%) and interview (E, 20%), considering the Admission Requirements stipulated in the notice. In view of the objectives and specific nature of the research work to be carried out, the below parameters valued on a scale from 0 (zero) to 20 (twenty) will be considered.

The criteria for the evaluation and serialization of the candidates are as follows:

- a) Academic Qualifications (AQ): classification of the undergraduate degree and classification of the subjects related to the activities to be developed (Librarian, Archive and Documentation) attended in the scope of the bachelor's degree or the curricular part of the master's degree - 50%.
- b) Experience (E): Research experience - 20%.
- c) Preferred Factors (PF): Willingness to conduct research on the themes of the project and motivation letter - 10%.
- d) Interview: - E: 20%

Composition of the Selection Committee:

President: Dr Hande Ayanoglu, IADE Associate Professor, European University

1st Effective Member: Dr. Ana Luísa Marques, IADE Assistant Professor, European University

2nd Effective Member: Doctor Octavio Alcântara, IADE Assistant Professor, European University

Alternate member: Dr Filipe Figueiredo, IADE Assistant Professor, European University

Application deadline and form of submission of applications: the competition is open until 23:00 on September 5, 2022. Applications should be sent by e-mail to europeia-id@universidadeeuropeia.pt, stating in the subject: "BI1_MemoriaDFCV-UNIDCOM", accompanied by the following documents:

1. Curriculum Vitae;
2. Bachelor's Certificate;
3. Letter of Motivation;
4. Declaration under a commitment of honour that it will not exceed, with the conclusion of the scholarship contract in question, a cumulative period, followed or interpolated, of one year in this type of scholarship, and he /she has not already been the beneficiary of any other research grant directly or indirectly financed by FCT.

In the case of academic degrees obtained in foreign higher education institutions, it is necessary to present the recognition of the degrees obtained, according to DL No. 66/2018, of August 16; or, in the absence of recognition at the time of application, a declaration under commitment of honour that it will make this recognition before the contract signing. Nevertheless, it is mandatory to present the said recognition until the moment of contract signing.

Form of publicization/notification of results: the final results of the evaluation will be published and communicated to all candidates by e-mail, in accordance with Article 12 of the FCT Research Scholarship Regulation, I.P. The minutes of the selection process will be made available for public consultation.

In accordance with Articles 121 and following in the Code of Administrative Procedure, after the communication of the provisional list of the results of the evaluation, candidates, if they so choose, have a period of 10 working days to request prior-hearing of all interested parties.

If none of the candidates meets the criteria and/or needs of the research project concerned, the host institution reserves the right not to enter into a contract with any of the applicants.

Number of vacancies: 1

IADE - European University Av. D. Carlos I, 4, 1200649 Lisbon

Type of contract: Fixed-term scholarship contract.

Country: Portugal

Location: Lisbon

Application deadline: September 5, 2022

Host institution: UNIDCOM/IADE European University

Contact institution: UNIDCOM/IADE, Design and Communication Research Unit

Address: Av. D. Carlos I, 4 Lisbon 1200649 Portugal

Email: unidcom@iade.pt

Website: <https://www.unidcom-iade.pt/>